

BOARD OF HEALTH



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Monday, June 24, 2019
@ 12:00pm



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Board of Health Meeting

Monday, June 24, 2019 @ 12:00pm – Board Room

Agenda

1. Call to Order and Roll Call
2. Unfinished Business
3. Approve May 20, 2019 Board of Health Meeting Minutes
4. Approve List of Bills for \$127,756.89
5. Election of Vice-President
6. Approve Executive Session to Discuss Matters to be Kept Confidential and Compensation of a Public Employee
7. Personnel:
 - a. Appointment of APC Engineer (R6)
 - b. Appointment of WIC Peer Helper (PT13)
 - c. Appointment of Preparedness Coordinator (R5)
 - d. Approve Probationary Period Ending for Kim Campbell, APC Engineering Technician (R5), Retroactive to May 26, 2019
 - e. Accept Resignation of Denny Tan, Sanitarian (R5) Effective July 25, 2019
 - f. Accept Resignation of Colton Masters, Sanitarian (R5)
 - g. Approve Amended Position Description for Director of Environmental Health (R7 or R8)
 - h. Approve Position Description for Sanitarian I (R4)
8. Approve Patient Write Off
9. 2018 Moral Obligations
10. Approve Recommendations of the Hearing Officer for June 24, 2019
11. Approve Resolutions:
 - a. 2019-12 Rescind Chapter 257 of the Canton City Health Code – Frozen Desserts (3rd Reading)
12. Approve Revised Strategic Plan 2020
13. Authorize an Agreement with the Ohio Department of Health for the Medicaid Administrative Claiming (MAC) Local Health Department Process to Receive Funding for a Period of July 1, 2019 through June 30, 2021
14. Authorize an Agreement with the Ohio Department of Health for Tobacco Enforcement Smoke Free Investigations to Receive an Amount Not to Exceed \$125.00 per Completed Investigation for a Period of July 1, 2019 through June 30, 2021
15. Authorize an Agreement with the Ohio Department of Health for the Sexually Transmitted Infections (STI) Medication Agreement at no Cost for the Period of July 1, 2019 through June 30, 2023
16. Authorize an Agreement with LexisNexis for Database and Search Services to be paid at \$180.00 a Month for a Period of July 1, 2019 through June 30, 2020
17. Authorize a Memorandum of Understanding with the City of Canton for the Health Department to use The Johnson Center, Malone University in the Event of an Emergency effective June 24, 2019

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18. Approve Contract Amendment and Renewal to the FFY 2018-2019 Ohio EPA Air Pollution Control Agreement to extend the existing contract term of 10/01/2017-06/30/2019 by 3 months to end on 09/30/2019 and to Provide Additional Funding of \$117,416 and Funding Adjustments for a Total Funding amount of \$1,585,608 (\$799,700 FFY18 and \$785,908 FFY19), Including an Obligation for the Provision of \$40,000 per year of City/Local Funds
19. Authorize an Agreement with the Stark County Health Department for the FY2020 Public Health Emergency Preparedness (PHEP) Grant to Receive an Amount not to Exceed \$90,000.00 for the Period of July 1, 2019 through June 30, 2020
20. Approve the FY20 Get Vaccinated Grant Application and Initial Budget to Receive an Amount not to Exceed \$108,946.00 for a Period of July 1, 2019 through June 30, 2020 with the Following Sub-grantees:
 - a. Alliance City Health Department Contract in the Amount of \$21,248.00
 - b. Stark County Health Department Contract in the Amount of \$44,450.00
21. Approve the FY20 WIC Grant Application and Initial Budget to Receive an Amount not to Exceed \$1,301,966.00 for a Period of October 1, 2019 through September 30, 2020 with the Following Sub-grantees:
 - a. Alliance City Health Department Contract in the Amount of \$120,536.00
 - b. Massillon City Health Department Contract in the Amount of \$138,537.00
 - c. Stark County Health Department Contract in the Amount of \$366,468.00
22. Approve Addendum Agreements for the FY19 WIC Grant for a Period of October 1, 2018 through September 30, 2019 with the Following Sub-grantees:
 - a. Alliance City Health Department - \$118,853.00 (*originally approved at \$114,337.00 on 7/23/18*)
 - b. Massillon City Health Department - \$135,461.60 (*originally approved at \$134,520.00 on 7/23/18*)
 - c. Stark County Health Department - \$395,093.00 (*originally approved at \$366,468.00 on 7/23/18*)
23. Authorize an Agreement with Sisters of Charity Foundation of Canton to Support the Stark County THRIVE Healthy Eating for Health Babies Project to Receive \$45,232.00 for the Period of June 1, 2019 through May 31, 2021
24. Approve Travel Authorization
 - a. Dawn Miller, Project Manager, 2019 NACCHO Conference, 07/09/2019 to 07/12/2019 in Orlando, Florida at an Amount not to Exceed \$2,224.13 (THRIVE 2314)
 - b. Carl Safreed, APC Engineer, 29th Annual Environmental Permitting in Ohio, 07/24/2019 to 07/25/2019 in Columbus, Ohio at an Amount not to Exceed \$168.60 (APC 2331)
 - c. Nathan Sobczak, APC Engineer, 29th Annual Environmental Permitting in Ohio, 07/24/2019 to 07/25/2019 in Columbus, Ohio at an Amount not to Exceed \$363.60 (APC 2331)
 - d. Courtney Grossman, APC Monitoring & Inspection Technician, Inspector Training Academy Module 3 in Groveport, Ohio at an Amount no to Exceed \$252.00 (APC 2331)
 - e. Kim Campbell, APC Engineering Technician, Inspector Training Academy Module 3 in Groveport, Ohio at an Amount no to Exceed \$252.00 (APC 2331)

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- f. Ron Jones, APC Engineer, Inspector Training Academy Module 3 in Groveport, Ohio at an Amount no to Exceed \$252.00 (APC 2331)

25. Acceptance of Reports

- a. Medical Director
- b. Nursing/WIC
- c. Laboratory
- d. OPHI/Surveillance
- e. THRIVE
- f. Environmental Health
- g. Air Pollution Control
- h. Vital Statistics
- i. Fiscal
- j. Health Commissioner
- k. Accreditation Team
- l. Quality Improvement and Performance Management

26. Other Business

27. Next Meeting: Monday, July 22, 2019 at 12:00pm

28. Adjournment



Public Health
Prevent. Promote. Protect.

Canton City Public Health

Board of Health Meeting
Monday, May 20, 2019 @ 12:00 PM – Board Room
Minutes

Call to Order and Roll Call

Dr. Hickman called to order the regular meeting of the Board of Health of Canton City Public Health on Monday, May 20, 2019 at 12:00 PM with a quorum present.

Dr. Hickman, Mr. Wyatt, Dr. Johns, Ms. Lucas and Mayor Bernabei were present. Also present were James Adams, Christi Allen and Robert Knight.

Approve April 29, 2019 Board of Health Meeting Minutes

Mr. Wyatt moved and Dr. Johns seconded a motion to approve the April 29, 2019 Board of Health meeting minutes. Motion passed unanimously.

Approve List of Bills for \$121,976.46

Ms. Lucas moved and Mr. Wyatt seconded a motion to approve the list of bills totaling \$121,976.46. Motion passed unanimously. Motion passed unanimously.

Executive Session to Discuss the Compensation of a Public Employee

Mr. Wyatt moved and Ms. Lucas seconded a motion to enter executive session to discuss the compensation of a public employee. A roll call to vote was taken:

Dr. Hickman – Yes Mr. Wyatt – Yes Dr. Johns – Yes Ms. Lucas – Yes

Motion passed unanimously. The Board entered executive session at 12:04 PM. The Board returned from executive session at 12:54 PM.

Dr. Lakritz arrived during executive session at 12:11 PM

Mayor Bernabei left at 12:55 PM

Approve Personnel:

- a. **Stacy Lorkowski, Linkage to Care Specialist (PT5), Probationary Period Ending May 12, 2019**
Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve ending the probationary period for Stacy Lorkowski, Linkage to Care Specialist (PT5) with half a step increase of \$0.46 per hour to a salary of \$22.73 per hour retroactive to May 12, 2019. Motion passed unanimously.
- b. **Appointment of Part-Time Air Pollution Control Technician (PT11)**
Mr. Wyatt moved and Dr. Lakritz seconded a motion to appoint Cael Jones to part-time seasonal Air Pollution Control Technician (PT11) at \$9.52 an hour with no 90-day probationary period with a start date of May 21, 2019 to work up to 12 weeks at an average of 30 hours a week with a second choice of Stephanie Burkey. The salary will be paid from the Air Pollution Control fund (2331 306001). Motion passed unanimously.
- c. **Exceptional Appointment of Full-Time Neighborhood Navigator/HUB Assistant (R2)**
Ms. Lucas moved and Mr. Wyatt seconded a motion to approve the exceptional appointment of Elonda Williams from part-time Neighborhood Navigator (PT2) to full-time Neighborhood Navigator/HUB Assistant (R2) at \$32,124.00 with no 90-day probationary period and a start date of May 25, 2019. The salary will be paid from the THRIVE fund (2314). Motion passed unanimously.

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d. Recycling Center Manager (R3) Position Description

Mr. Wyatt moved and Ms. Lucas seconded a motion to approve the Recycling Center Manager (R3) position description. Motion passed unanimously.

Approve Recommendations of the Hearing Officer for May 20, 2019

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the recommendations of the Hearing Officer for May 20, 2019. Motion passed unanimously.

Approve an Agreement with Canton Medical Education Foundation (CMEF) for Canton City Public Health (CCPH) to Provide Patient Care Training to CMEF Resident Physicians. CCPH will Receive \$13.00 per Segment and the Agreement will be effective from July 1, 2019 through June 30, 2020.

Dr. Lakritz moved and Ms. Lucas seconded a motion to approve an agreement with Canton Medical Education Foundation (CMEF) for a Canton City Public Health (CCPH) to provide patient care training to CMEF resident physicians. CCPH will receive \$13.00 per segment and the agreement will be effective from July 1, 2019 through June 30, 2020. Motion passed unanimously.

Approve an Agreement with Ohio Department of Health for Canton City Public Health to Receive Supplemental Hepatitis A Outbreak Response Funding for the Period from January 1, 2018 to May 15, 2019 with an Amount to be Determined.

Dr. Lakritz move and Dr. Johns seconded a motion to approve an agreement with Ohio Department of Health for Canton City Public Health to receive supplemental Hepatitis A outbreak response funding for the period from January 1, 2018 to May 15, 2019 with an amount to be determined. Motion passed unanimously.

Approve Resolutions:

a. 2019-12 Rescind Chapter 257 of the Canton City Health Code – Frozen Desserts (Second Reading)

James Adams read resolution 2019-12 rescinding chapter 257 of the Canton City Health Code – Frozen Desserts. No vote was necessary after this second reading of the resolution.

Approve Travel Authorization

- a. Dawn Miller, THRIVE Project Manager, OEI In-Person Meeting, 06/13/2019 to 06/14/2019 in Pickerington, Ohio at an Amount not to Exceed \$224.53 (THRIVE 2314)
- b. Amanda Archer, Epidemiologist II, OEI Face to Face, 06/13/2019 to 06/14/2019 in Pickerington, Ohio at an Amount not to Exceed \$224.53 (THRIVE Fund 2314)
- c. Laura Roach, WIC Director, WIC – New Certification System Training Overview for Project Directors, 06/04/2019 to 06/05/2019 in Columbus, Ohio at an Amount not to Exceed \$252.00 (WIC 2316)

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the above travel. Motion passed unanimously.

Acceptance of Reports

- a. Medical Director – Nothing additional.
- b. Nursing/WIC – Diane Thompson reported to the board that the Nursing division will have a staff retreat on May 22 and their offices will be closed. She then thanked the board members who were able to attend the recent AIDS vigil.

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Ms. Thompson said that the two-year anniversary of the SWAP program will be in June and that they are close to having served 500 participants. She said that the program is able to continue, in part, due to a grant provided by the Comer Family Foundation.

- c. Laboratory – Nothing additional.
- d. OPHI/Surveillance – Amanda Archer reported that Flu season is wrapping up and that she is preparing to submit a grant request to Ohio Department of Health requesting increased access to Naloxone for Stark County residents. The program would involve community outreach with a proposed budget of r \$113,000.00 for a 15-month period with a goal of distributing 1,250 units of Naloxone in that period.
- e. THRIVE – Jessica Boley reported that Dawn Miller is working on the OEI grant and was unable to attend the meeting. She also reported that teen births are up from 6.5% to 7% and that the THRIVE program is expecting a possible increase in maternal mortality rates.
- f. Environmental Health – Annmarie Butusov reported that the Environmental Health division did not perform well on a recent Ohio Department of Agriculture survey and that the food service program was placed on a provisional status. She said that one of the issues found is that the program did not stay current on inspections and that she will be required to submit an action plan for the program to be removed from provisional status.
- g. Air Pollution Control – Terri Dzienis reported that the Air Pollution Control division expects to receive twenty-five percent of recent penalty funds from violations found at the Republic Steel facility.
- h. Vital Statistics –Nothing additional.
- i. Fiscal – James Adams reviewed new financial reporting requirements and explained that the department must now report per-capita costs in five key areas. He said this will allow a direct comparison of costs with other local health departments across the state.
- j. Health Commissioner – James Adams reported that the new director of Ohio Department of Health was warmly received at the recent Ohio Spring Combined Public Health Conference.
- k. Accreditation Team – Robert Knight reported that the site visit team is still reviewing the documents submitted by the department. He said after the review is completed, the department will have 30-days to respond to the team’s questions and requests for additional documents. The site visit will take place on July 24 and 25, 2019.
- l. Quality Improvement and Performance Management – Terri Dzienis distributed performance management reports and then reviewed the quarterly and bi-annual monitoring result of the department’s strategic goals. She said that she expects the department to request the board’s approval for a revision of the goals at next month’s meeting.

James Adams thanked Terri for her hard work on the Performance Management System.

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the above travel. Motion passed unanimously.

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Other Business

Christi Allen reminded the board that Dr. Fiorentino was Vice President of the Board of Health and that the board may need to consider electing a new vice president.

Announcement of Next Meeting: Monday, June 24, 2019 at 12:00 PM

The next regular scheduled meeting of the Board of Health of Canton City Public Health will be on Monday, June 24, 2019 at 12:00 PM.

Adjournment

Mr. Wyatt moved and Dr. Johns seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 1:33 PM.

President of the Board of Health

Secretary to the Board of Health

Date of Approval



Accounts Payable by G/L Distribution Report

G/L Date Range 05/11/19 - 06/19/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 1001 - General Operating											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51874 - VERIZON WIRELESS	9830990627	Monthly Hot Spot for Health Department	Paid by Check # 649693		05/26/2019	06/18/2019	06/10/2019		06/10/2019	40.17	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>40.17</u>
Account 705.06 - Professional Services Other Professional Services											
50919 - HERITAGE CREMATION SOCIETY	G.Brooker Indige	Indigent Cremation for Gerald Brooker Jr, DOD: 05/02/2019	Edit		05/09/2019	05/23/2019	05/23/2019			495.00	
52602 - DEANS FUNERAL HOME LIMITED	J.Kistler Indige	Indigent Cremation for James Kistler, DOD: 02/19/2019	Edit		05/29/2019	06/12/2019	06/12/2019			495.00	
52602 - DEANS FUNERAL HOME LIMITED	T.Jones Indigent	Indigent Cremation for Timothy Jones, DOD: 12/03/2018	Edit		05/29/2019	06/12/2019	06/12/2019			495.00	
50919 - HERITAGE CREMATION SOCIETY	S.Laughery Indig	Indigent Cremation for Sandra Laughery, DOD: 05/21/2019	Edit		05/30/2019	06/12/2019	06/12/2019			495.00	
52602 - DEANS FUNERAL HOME LIMITED	G.Shollenberger	Indigent Cremation for Gregory Shollenberger, DOD: 04/14/2019	Edit		06/12/2019	06/18/2019	06/18/2019			495.00	
52602 - DEANS FUNERAL HOME LIMITED	R. Uvaney	Indigent Cremation for Richard Uvaney, DOD: 03/09/2019	Edit		06/12/2019	06/18/2019	06/18/2019			495.00	
50919 - HERITAGE CREMATION SOCIETY	R.Billingsley	Indigent Cremation for Rodney Billingsley, DOD: 05/28/2019	Edit		06/12/2019	06/18/2019	06/18/2019			495.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 7	<u>\$3,465.00</u>
Account 705.14 - Professional Services Maintenance Contracts											
27986 - R & G JANITORIAL, INC.	3116	Cleaning of Health Department Offices, 2019	Paid by Check # 649730		05/31/2019	06/03/2019	06/11/2019		06/11/2019	2,000.00	
									Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions 1	<u>\$2,000.00</u>
Account 706.11 - Contract Service Insurance											
1537 - PUBLIC ENTITIES POOL OF OHIO	19/20 Insurance	2019 Liability Insurance	Paid by Check # 649729		05/24/2019	06/03/2019	06/11/2019		06/11/2019	8,101.00	
									Account 706.11 - Contract Service Insurance Totals	Invoice Transactions 1	<u>\$8,101.00</u>
Account 706.18 - Contract Service Car Wash											
1597 - RED CARPET CAR WASH	GF Car Washes	Car Washes for CCHD Vehicles, as needed in 2019	Edit		05/31/2019	06/12/2019	06/12/2019			4.25	
									Account 706.18 - Contract Service Car Wash Totals	Invoice Transactions 1	<u>\$4.25</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 05/11/19 - 06/19/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 1001 - General Operating											
Department 301001 - Health - Administration											
Account 734.11 - Supplies Miscellaneous Office Supplies											
43051 - SYNCB/AMAZON	983636844886	Miscellaneous Office Supplies, as needed in 2019	Edit		06/10/2019	06/13/2019	06/13/2019			49.80	
43051 - SYNCB/AMAZON	449946858344	Miscellaneous Supplies for office	Edit		06/10/2019	06/13/2019	06/13/2019			41.86	
51852 - IPRINT TECHNOLOGIES	608399, 607751	Printer Cartridges, as needed in 2019	Edit		05/22/2019	06/18/2019	06/18/2019			138.00	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 3	<u>\$229.66</u>
Account 734.13 - Supplies Freight											
18580 - CANTON HOTEL & RESTAURANT SUPPLY	359544	Paper Towels and Toilet Paper	Edit		05/30/2019	06/30/2019	06/12/2019			4.00	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 1	<u>\$4.00</u>
Account 734.58 - Supplies Miscellaneous Supplies											
18580 - CANTON HOTEL & RESTAURANT SUPPLY	359544	Paper Towels and Toilet Paper	Edit		05/30/2019	06/30/2019	06/12/2019			929.60	
43051 - SYNCB/AMAZON	989348395385	Universal Self-Closing Electrical Outlet Covers	Edit		06/10/2019	06/13/2019	06/13/2019			109.75	
905 - INDEPENDENCE BUSINESS SUPPLY	1646735-0	Miscellaneous Supplies for office	Edit		06/14/2019	06/18/2019	06/18/2019			7.87	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 3	<u>\$1,047.22</u>
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements											
1364 - OHIO DIVISION OF REAL ESTATE	Apr/May19 B.P.	Burial Permits Reimbursement to the State for 2019	Paid by Check # 649724		06/03/2019	06/03/2019	06/11/2019		06/11/2019	697.50	
									Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals	Invoice Transactions 1	<u>\$697.50</u>
Account 772.40 - Travel Meals, Lodging, Plane, etc.											
7335 - HUNTINGTON NATIONAL BANK	J.Adams Hotel	Ohio Spring Public Health Conf, 5/13/19-5/15/19, Worthington, OH	Paid by Check # 649994		06/11/2019	06/11/2019	06/17/2019		06/17/2019	230.00	
									Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions 1	<u>\$230.00</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 20	<u>\$15,818.80</u>
Department 303001 - Nurses											
Account 705.06 - Professional Services Other Professional Services											
51158 - JON ELIAS M.D.	May19 MD	Remaining 2019 Medical Director Services	Paid by Check # 649530		06/01/2019	06/03/2019	06/07/2019		06/07/2019	1,000.00	
43145 - TELELANGUAGE, INC.	TL106140	Interpretive Services, as needed in 2019	Edit		05/20/2019	06/12/2019	06/12/2019			77.35	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 2	<u>\$1,077.35</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 05/11/19 - 06/19/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 1001 - General Operating										
Department 303001 - Nurses										
Account 713.13 - Utilities Telephone										
177 - AT&T	3304547664 05	Service for 2nd Fax Line in Nursing, 2019	Paid by Check # 649162		05/16/2019	06/04/2019	05/31/2019		05/31/2019	41.74
							Account 713.13 - Utilities Telephone Totals		Invoice Transactions 1	<u>41.74</u>
							Department 303001 - Nurses Totals		Invoice Transactions 3	<u>\$1,119.09</u>
Department 304001 - Lab										
Account 705.06 - Professional Services Other Professional Services										
279 - BRECHBUHLER SCALES INC.	01075962	Annual Calibration of Lab Electronic Balance	Edit		05/14/2019	06/14/2019	06/12/2019			200.00
51563 - STERICYCLE	1009160750	Infectious Waste Disposal - LAB	Edit		05/31/2019	06/30/2019	06/12/2019			137.25
34284 - REAM & HAAGER LABORATORY	4326800, 4327274	4327582, 4327584, 4327868, 4327916, 4328312	Edit		06/18/2019	06/18/2019	06/18/2019			259.00
							Account 705.06 - Professional Services Other Professional Services Totals		Invoice Transactions 3	<u>\$596.25</u>
Account 734.13 - Supplies Freight										
7835 - FISHER HEALTH CARE	7073920	Laboratory Supplies, as needed in 2019	Edit		06/05/2019	06/12/2019	06/12/2019			16.70
24799 - IDEXX DISTRIBUTION INC	3047702601	Water Testing Supplies for 2019 - Lab	Edit		05/21/2019	06/25/2019	06/12/2019			170.01
33708 - MICROBIOLOGICS INC	822846	Quality Control Supplies - LAB	Edit		05/24/2019	06/24/2019	06/12/2019			51.00
							Account 734.13 - Supplies Freight Totals		Invoice Transactions 3	<u>\$237.71</u>
Account 734.58 - Supplies Miscellaneous Supplies										
7835 - FISHER HEALTH CARE	7073920	Laboratory Supplies, as needed in 2019	Edit		06/05/2019	06/12/2019	06/12/2019			494.28
24799 - IDEXX DISTRIBUTION INC	3047702601	Water Testing Supplies for 2019 - Lab	Edit		05/21/2019	06/25/2019	06/12/2019			4,073.84
33708 - MICROBIOLOGICS INC	822846	Quality Control Supplies - LAB	Edit		05/24/2019	06/24/2019	06/12/2019			367.71
43051 - SYNCB/AMAZON	593557953848	Standard Methods for the Examination of Water & Wasterwater Book	Edit		06/10/2019	06/13/2019	06/13/2019			311.97
							Account 734.58 - Supplies Miscellaneous Supplies Totals		Invoice Transactions 4	<u>\$5,247.80</u>
Account 772.40 - Travel Meals, Lodging, Plane, etc.										
2888 - CHRISTINA R. HENNING	Travel Reimb.	Aeroallergen Course, 5/29/19-6/3/19, New Orleans, LA	Paid by Check # 650053		06/11/2019	06/11/2019	06/18/2019		06/18/2019	308.99
							Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals		Invoice Transactions 1	<u>\$308.99</u>
							Department 304001 - Lab Totals		Invoice Transactions 11	<u>\$6,390.75</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 05/11/19 - 06/19/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
				Fund 1001 - General Operating		Totals		Invoice Transactions 34		\$23,328.64



Accounts Payable by G/L Distribution Report

G/L Date Range 05/11/19 - 06/19/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2312 - V.D. - I03 Gonorhea (VD)											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
186 - AULTMAN HOSPITAL	2019-09 FTA	099915682-9693	Edit		05/31/2019	06/18/2019	06/18/2019			14.75	
52334 - LEXISNEXIS RISK DATA MANAGEMENT INC	1672320-20190531	Database Services for 2019	Edit		05/31/2019	07/01/2019	06/18/2019			180.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 2	<u>\$194.75</u>
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9830805459 (2)	Cell Phone Service for DIS, 2019	Paid by Check # 649443		05/23/2019	06/15/2019	06/06/2019		06/06/2019	50.34	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$50.34</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 3	<u>\$245.09</u>
									Fund 2312 - V.D. - I03 Gonorhea (VD) Totals	Invoice Transactions 3	<u>\$245.09</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 05/11/19 - 06/19/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2313 - Local Health Dept Prev Support										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
50079 - INSYNC HEALTHCARE SOLUTIONS, LLC	968283, 967837	Electronic Medical Record System Fees, 2019	Paid by Check # 649785		06/01/2019	07/01/2019	06/12/2019		06/12/2019	1,784.00
							Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions	1	\$1,784.00
							Department 301001 - Health - Administration Totals	Invoice Transactions	1	\$1,784.00
							Fund 2313 - Local Health Dept Prev Support Totals	Invoice Transactions	1	\$1,784.00



Accounts Payable by G/L Distribution Report

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2314 - Family Health (476)											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
4168 - KENT STATE UNIVERSITY	416371-26	Comprehensive Evaluation of Stark County	Edit		06/10/2019	06/11/2019	06/11/2019			4,727.97	
36 - ACY COMMUNICATIONS	80506	THRIVE Telephone Connection with Spectrum	Edit		05/14/2019	06/12/2019	06/12/2019			205.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 2	<u>\$4,932.97</u>
Account 705.14 - Professional Services Maintenance Contracts											
22899 - GRAPHIC ENTERPRISES	21AR884203	Copier/Printer Maintenance Contract 2019, THRIVE	Edit		06/14/2019	06/18/2019	06/18/2019			109.25	
									Account 705.14 - Professional Services Maintenance Contracts Totals	Invoice Transactions 1	<u>\$109.25</u>
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9829422292	Monthly Account & Line Access for THRIVE Office Phones	Paid by Check # 649866		05/03/2019	06/26/2019	06/13/2019		06/13/2019	184.59	
51874 - VERIZON WIRELESS	9831399382	Monthly Account & Line Access for THRIVE Office Phones	Edit		06/03/2019	06/25/2019	06/18/2019			5.14	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 2	<u>\$189.73</u>
Account 734.11 - Supplies Miscellaneous Office Supplies											
43051 - SYNCB/AMAZON	469983545936	899849593364, 544377959745	Edit		06/10/2019	06/13/2019	06/13/2019			49.79	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	<u>\$49.79</u>
Account 772.40 - Travel Meals, Lodging, Plane, etc.											
50407 - DAWN L. MILLER	D.Miller AprTrav	Starting at Home Conference, 4/17/19-4/18/19, Columbus, OH	Paid by Check # 650063		06/11/2019	06/11/2019	06/18/2019		06/18/2019	26.18	
									Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals	Invoice Transactions 1	<u>\$26.18</u>
Account 772.60 - Travel Local Mtg/Display Accom/Supplies											
42459 - MARC'S	087432	Food and various supplies for THRIVE Meetings/Events	Edit		04/23/2019	06/18/2019	06/18/2019			42.68	
									Account 772.60 - Travel Local Mtg/Display Accom/Supplies Totals	Invoice Transactions 1	<u>\$42.68</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 8	<u>\$5,350.60</u>
									Fund 2314 - Family Health (476) Totals	Invoice Transactions 8	<u>\$5,350.60</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 05/11/19 - 06/19/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2315 - HTLV Antibody (Aids)										
Department 301001 - Health - Administration										
Account 772.20 - Travel Registration/Tuition										
52015 - LAROCK HEALTHCARE ACADEMY - CANTON	8352 (1)	Phlebotomy Tuition Costs for S. Ahmad, Begins 6/10/19	Paid by Check # 649407		05/28/2019	05/28/2019	06/06/2019		06/06/2019	500.00
52015 - LAROCK HEALTHCARE ACADEMY - CANTON	8352 (2)	Phlebotomy Costs for S. Ahmad, Begins 06/10/2019	Paid by Check # 649407		05/28/2019	05/28/2019	06/06/2019		06/06/2019	274.00
							Account 772.20 - Travel Registration/Tuition Totals	Invoice Transactions 2		<u>\$774.00</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions 2		<u>\$774.00</u>
							Fund 2315 - HTLV Antibody (Aids) Totals	Invoice Transactions 2		<u>\$774.00</u>



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G/L Date Range 05/11/19 - 06/19/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2316 - WIC Supplemental Health - FY 77											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
50073 - TIME WARNER CABLE	3274388010510	Internet fees for WIC Program	Paid by Check # 648923		05/10/2019	05/26/2019	* 05/24/2019		05/24/2019	124.99	
50073 - TIME WARNER CABLE	3274388010610	Internet fees for WIC Program	Edit		06/10/2019	06/26/2019	* 06/18/2019			124.99	
Account 705.05 - Professional Services Computer Access Line Fees Totals										Invoice Transactions 2	\$249.98
Account 706.36 - Contract Service Health Contract Grant Expend											
85 - ALLIANCE CITY HEALTH DEPT	May19 WIC Grant	FY19 WIC Reimbursement	Edit		06/11/2019	06/11/2019	06/11/2019			8,816.84	
1121 - MASSILLON CITY HEALTH DEPT	May19 WIC Grant	FY19 WIC GRANT Reimbursement	Edit		06/11/2019	06/11/2019	06/11/2019			10,338.34	
1800 - STARK COUNTY HEALTH DEPARTMENT	May19 WIC Grant	FY19 WIC GRANT Reimbursement	Edit		06/04/2019	06/11/2019	06/11/2019			31,667.00	
Account 706.36 - Contract Service Health Contract Grant Expend Totals										Invoice Transactions 3	\$50,822.18
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9830779831	WIC Peer Helper Cell Phones	Paid by Check # 649443		05/23/2019	06/15/2019	* 06/06/2019		06/06/2019	54.89	
Account 713.13 - Utilities Telephone Totals										Invoice Transactions 1	\$54.89
Account 734.11 - Supplies Miscellaneous Office Supplies											
38830 - PATTERSON POPE	320445-1	Office Supplies	Edit		05/28/2019	06/07/2019	06/12/2019			335.30	
43051 - SYNCB/AMAZON	574938987354	WIC Clinic Supplies	Edit		06/10/2019	06/13/2019	06/13/2019			98.34	
Account 734.11 - Supplies Miscellaneous Office Supplies Totals										Invoice Transactions 2	\$433.64
Account 734.13 - Supplies Freight											
50529 - HEMOCUE AMERICA	3146972	Medical Supplies for WIC Clinic	Edit		05/30/2019	06/30/2019	06/11/2019			40.00	
38830 - PATTERSON POPE	320445-1	Office Supplies	Edit		05/28/2019	06/07/2019	06/12/2019			23.05	
Account 734.13 - Supplies Freight Totals										Invoice Transactions 2	\$63.05
Account 734.58 - Supplies Miscellaneous Supplies											
50529 - HEMOCUE AMERICA	3146972	Medical Supplies for WIC Clinic	Edit		05/30/2019	06/30/2019	06/11/2019			1,009.00	
43051 - SYNCB/AMAZON	May19 WIC Supply	Acct Ending in 6614	Edit		06/10/2019	06/12/2019	06/12/2019			1,065.28	
43051 - SYNCB/AMAZON	446787966534	Supplies for WIC's BAM Event in August	Edit		06/10/2019	06/13/2019	06/13/2019			69.37	
Account 734.58 - Supplies Miscellaneous Supplies Totals										Invoice Transactions 3	\$2,143.65
Account 772.20 - Travel Registration/Tuition											
51329 - STARK CTY MENTAL HEALTH & ADDICTION RECVY	5080	Adult Mental Health First Aid, 8/28-8/29/19, Canton, OH	Edit		05/23/2019	06/12/2019	06/12/2019			30.00	
Account 772.20 - Travel Registration/Tuition Totals										Invoice Transactions 1	\$30.00



Accounts Payable by G/L Distribution Report

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2316 - WIC Supplemental Health - FY 77											
Department 301001 - Health - Administration											
Account 772.40 - Travel Meals, Lodging, Plane, etc.											
34370 - LAURA ROACH	Roach Jun Travel	New Cert. System Training, 6/4/19- 6/5/19, Columbus, OH	Edit		06/18/2019	06/18/2019	06/18/2019			10.75	
								Account 772.40 - Travel Meals, Lodging, Plane, etc. Totals		Invoice Transactions 1	\$10.75
								Department 301001 - Health - Administration Totals		Invoice Transactions 15	\$53,808.14
								Fund 2316 - WIC Supplemental Health - FY 77 Totals		Invoice Transactions 15	\$53,808.14



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2318 - Local Aids Prevention											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51874 - VERIZON WIRELESS	9830813744	Surface 3 Service for DIS and HIV Coordinator	Paid by Check # 649443		05/23/2019	06/15/2019	06/06/2019		06/06/2019	80.34	
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>\$80.34</u>
Account 706.36 - Contract Service Health Contract Grant Expend											
85 - ALLIANCE CITY HEALTH DEPT	May19 HIV Grant	HIV Grant Reimbursement	Edit		05/31/2019	06/18/2019	06/18/2019			499.57	
38878 - NEW PHILADELPHIA CITY HEALTH DEPARTMENT	May19 HIV Grant	HIV Grant Reimbursement	Edit		05/31/2019	06/18/2019	06/18/2019			943.80	
									Account 706.36 - Contract Service Health Contract Grant Expend Totals	Invoice Transactions 2	<u>\$1,443.37</u>
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9830805459 (1)	Cell Phone Service for New LTC Employee	Paid by Check # 649443		05/23/2019	06/15/2019	06/06/2019		06/06/2019	50.34	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	<u>\$50.34</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 4	<u>\$1,574.05</u>
									Fund 2318 - Local Aids Prevention Totals	Invoice Transactions 4	<u>\$1,574.05</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2319 - Early Intervention Services										
Department 301001 - Health - Administration										
Account 713.13 - Utilities Telephone										
51874 - VERIZON WIRELESS	9830805459 (3)	Cell Phone Service for EIS for 2019	Paid by Check # 649443		05/23/2019	06/15/2019	06/06/2019		06/06/2019	50.34
							Account 713.13 - Utilities Telephone Totals		Invoice Transactions 1	<u>50.34</u>
Account 734.58 - Supplies Miscellaneous Supplies										
43051 - SYNCB/AMAZON	465854939838	436578385334	Edit		06/10/2019	06/13/2019	06/13/2019			140.15
51591 - POINT DEFIANCE AIDS PROJECT	20318	SWAP Supplies	Edit		05/10/2019	06/18/2019	06/18/2019			<u>1,258.80</u>
							Account 734.58 - Supplies Miscellaneous Supplies Totals		Invoice Transactions 2	<u>\$1,398.95</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions 3	<u>\$1,449.29</u>
							Fund 2319 - Early Intervention Services Totals		Invoice Transactions 3	<u>\$1,449.29</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2320 - Nursing Clinic Activity Fund											
Department 303002 - Travel Clinic											
Account 705.06 - Professional Services Other Professional Services											
52575 - ASIAN SERVICES IN ACTION, INC	2641	Translation of Nursing Documents	Edit		05/31/2019	06/30/2019	06/18/2019			2,879.85	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	<u>\$2,879.85</u>
Account 705.11 - Professional Services EQ/Office Equipment Repair											
41719 - MILLER'S REFRIGERATION	765901	Maintenance and calibration for 1 refrigerators and 1 freezer	Edit		05/10/2019	05/23/2019	05/23/2019			186.50	
40161 - MILLERS REFRIDGERATION	766031	Refrigeration repair and replace evaporation coil	Edit		05/29/2019	06/12/2019	06/12/2019			1,943.00	
									Account 705.11 - Professional Services EQ/Office Equipment Repair Totals	Invoice Transactions 2	<u>\$2,129.50</u>
Account 734.13 - Supplies Freight											
50848 - CAS DATALOGGERS	30947	Rechargeable Lithium Batteris for Ref/Freezer in Nursing	Edit		05/13/2019	06/13/2019	05/23/2019			11.30	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 1	<u>\$11.30</u>
Account 734.58 - Supplies Miscellaneous Supplies											
50848 - CAS DATALOGGERS	30947	Rechargeable Lithium Batteris for Ref/Freezer in Nursing	Edit		05/13/2019	06/13/2019	05/23/2019			54.00	
37432 - MERCK SHARP & DOHME CORP	7013132224,	7013132225	Edit		05/06/2019	05/23/2019	05/23/2019			2,863.69	
16175 - GLAXOSMITHKLINE PHARM	8252748393	Clinic Vaccines	Paid by Check # 649397		03/03/2019	05/28/2019	06/06/2019		06/06/2019	1,386.00	
16175 - GLAXOSMITHKLINE PHARM	8252815321	Private Vaccines, Clinic	Edit		05/30/2019	07/03/2019	06/11/2019			1,440.60	
26625 - SANOFI PASTEUR	912372274,	70008276	Edit		06/04/2019	09/02/2019	06/12/2019			4,061.43	
43051 - SYNCB/AMAZON	534553356878	Duracall D 12 pack Batteries for Maint of Refrig. In Nursing	Edit		06/10/2019	06/13/2019	06/13/2019			34.10	
16175 - GLAXOSMITHKLINE PHARM	8252821638	Private Vaccine/Travel	Edit		06/04/2019	07/04/2019	06/18/2019			2,403.50	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 7	<u>\$12,243.32</u>
									Department 303002 - Travel Clinic Totals	Invoice Transactions 11	<u>\$17,263.97</u>
									Fund 2320 - Nursing Clinic Activity Fund Totals	Invoice Transactions 11	<u>\$17,263.97</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2321 - Immunization Action Grant										
Department 301001 - Health - Administration										
Account 706.36 - Contract Service Health Contract Grant Expend										
1800 - STARK COUNTY HEALTH DEPARTMENT	Apr19 GV Grant	Get Vaccinated Grant, Remaining FY19 Budget	Paid by Check # 649201		05/08/2019	05/22/2019	05/31/2019		05/31/2019	3,388.00
1800 - STARK COUNTY HEALTH DEPARTMENT	May19 GV Grant	Get Vaccinated Grant, Remaining FY19 Budget	Edit		06/06/2019	06/11/2019	06/11/2019			2,597.00
							Account 706.36 - Contract Service Health Contract Grant Expend Totals		Invoice Transactions 2	<u>\$5,985.00</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions 2	<u>\$5,985.00</u>
							Fund 2321 - Immunization Action Grant Totals		Invoice Transactions 2	<u>\$5,985.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2322 - Dental Sealant 132T Grant										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
38676 - ANNA MAYLE	May19 Dental	Dental Hygiensist Services for 2019	Paid by Check # 648954		05/22/2019	05/22/2019	05/28/2019		05/28/2019	581.61
20238 - MEREDITH ROBESON, D.D.S	May19 Dental	Dentist Services for 2019	Paid by Check # 649127		05/10/2019	05/22/2019	05/30/2019		05/30/2019	200.00
							Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions	2	<u>\$781.61</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions	2	<u>\$781.61</u>
							Fund 2322 - Dental Sealant 132T Grant Totals	Invoice Transactions	2	<u>\$781.61</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2323 - Personal Responsibility Ed Pr Fd											
Department 301001 - Health - Administration											
Account 705.05 - Professional Services Computer Access Line Fees											
51874 - VERIZON WIRELESS	9830732717	iPad Service	Paid by Check		05/23/2019	06/15/2019	* 06/06/2019		06/06/2019	40.17	
			# 649443								
									Account 705.05 - Professional Services Computer Access Line Fees Totals	Invoice Transactions 1	<u>40.17</u>
Account 734.58 - Supplies Miscellaneous Supplies											
39416 - TARGET CORPORATION	20955448	Youth Gift Card Incentives	Edit		06/18/2019	06/18/2019	06/18/2019			2,250.00	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$2,250.00</u>
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements											
18671 - CANTON CITY TREASURER	Feb-Apr19 Copyin	PREP Printing/Copying Reimbursement	Edit		06/11/2019	06/11/2019	* 06/11/2019			25.15	
									Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals	Invoice Transactions 1	<u>\$25.15</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 3	<u>\$2,315.32</u>
									Fund 2323 - Personal Responsibility Ed Pr Fd Totals	Invoice Transactions 3	<u>\$2,315.32</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2327 - Lead Assessment Fund										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
50260 - ACCURATE ANALYTICAL TESTING	L136048	Dust/Soil Sample Analysis for Lead Based Paint Testing	Edit		06/10/2019	07/10/2019	06/12/2019			56.00
							Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions	1	<u>\$56.00</u>
							Department 301001 - Health - Administration Totals	Invoice Transactions	1	<u>\$56.00</u>
							Fund 2327 - Lead Assessment Fund Totals	Invoice Transactions	1	<u>\$56.00</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2331 - Air Pollution (134)											
Department 301001 - Health - Administration											
Account 705.06 - Professional Services Other Professional Services											
1941 - TREASURER STATE OF OHIO	RS050619	Analysis of filters for Pb and metals, as needed in 2019	Edit		05/06/2019	06/12/2019	06/12/2019			1,620.00	
									Account 705.06 - Professional Services Other Professional Services Totals	Invoice Transactions 1	\$1,620.00
Account 705.11 - Professional Services EQ/Office Equipment Repair											
42568 - MESA LABS	INV-310854	Air monitoring equipment repairs and service, as needed in 2019	Edit		05/24/2019	06/23/2019	06/12/2019			1,455.00	
									Account 705.11 - Professional Services EQ/Office Equipment Repair Totals	Invoice Transactions 1	\$1,455.00
Account 706.18 - Contract Service Car Wash											
1597 - RED CARPET CAR WASH	APC Car Wash	Car Washes, as needed in 2019 - APC	Edit		05/31/2019	06/12/2019	06/12/2019			4.25	
									Account 706.18 - Contract Service Car Wash Totals	Invoice Transactions 1	\$4.25
Account 713.12 - Utilities Electric											
1366 - OHIO EDISON CO.	APC May Electric	110 033 872 497	Paid by Check # 650006		06/06/2019	06/27/2019	06/17/2019		06/17/2019	75.91	
									Account 713.12 - Utilities Electric Totals	Invoice Transactions 1	\$75.91
Account 713.13 - Utilities Telephone											
51874 - VERIZON WIRELESS	9830813946	APC Cell Phone Service, Staff Field Work	Paid by Check # 650017		05/23/2019	06/15/2019	06/17/2019		06/17/2019	171.78	
									Account 713.13 - Utilities Telephone Totals	Invoice Transactions 1	\$171.78
Account 734.11 - Supplies Miscellaneous Office Supplies											
43051 - SYNCB/AMAZON	463658776894, 599468796689		Edit		06/10/2019	06/13/2019	06/13/2019			18.28	
									Account 734.11 - Supplies Miscellaneous Office Supplies Totals	Invoice Transactions 1	\$18.28
Account 734.13 - Supplies Freight											
42568 - MESA LABS	INV-310854	Air monitoring equipment repairs and service, as needed in 2019	Edit		05/24/2019	06/23/2019	06/12/2019			63.00	
36075 - TISCH ENVIRONMENTAL INC	00027431	Machine parts and supplies, as needed in 2019	Edit		06/06/2019	07/07/2019	06/12/2019			10.25	
39452 - UPS	E11A07209, E11A07199		Edit		06/18/2019	06/18/2019	06/18/2019			68.45	
									Account 734.13 - Supplies Freight Totals	Invoice Transactions 3	\$141.70
Account 734.52 - Supplies Uniform Supplies											
43051 - SYNCB/AMAZON	463658776894, 599468796689		Edit		06/10/2019	06/13/2019	06/13/2019			9.99	
									Account 734.52 - Supplies Uniform Supplies Totals	Invoice Transactions 1	\$9.99



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2331 - Air Pollution (134)										
Department 301001 - Health - Administration										
Account 734.57 - Supplies Machine Parts and Supplies										
36075 - TISCH ENVIRONMENTAL INC	00027431	Machine parts and supplies, as needed in 2019	Edit		06/06/2019	07/07/2019	06/12/2019			30.00
21121 - GRAINGER	9121530019	9184869734	Edit		03/20/2019	06/18/2019	06/18/2019			67.26
								Account 734.57 - Supplies Machine Parts and Supplies Totals	Invoice Transactions 2	<u>\$97.26</u>
Account 734.58 - Supplies Miscellaneous Supplies										
43051 - SYNCB/AMAZON	468648964355	APC Monitoring Supplies	Edit		06/10/2019	06/12/2019	06/12/2019			109.91
43051 - SYNCB/AMAZON	463658776894,	599468796689	Edit		06/10/2019	06/13/2019	06/13/2019			124.21
								Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 2	<u>\$234.12</u>
Account 773.43 - Lease and Rental Payments Other Rentals										
51903 - AIRGAS, INC	9962120391	Gas Cylinder Rental for 2019	Edit		05/31/2019	06/30/2019	06/12/2019			29.53
								Account 773.43 - Lease and Rental Payments Other Rentals Totals	Invoice Transactions 1	<u>\$29.53</u>
								Department 301001 - Health - Administration Totals	Invoice Transactions 15	<u>\$3,857.82</u>
								Fund 2331 - Air Pollution (134) Totals	Invoice Transactions 15	<u>\$3,857.82</u>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2335 - EARLY HEAD START										
Department 301001 - Health - Administration										
Account 705.06 - Professional Services Other Professional Services										
20238 - MEREDITH ROBESON, D.D.S	Apr-Jun19	Dental Screenings for	Edit		06/18/2019	06/18/2019	* 06/18/2019			691.58
	Dental	EHS Grant								
Account 705.06 - Professional Services Other Professional Services Totals								Invoice Transactions	1	<u>\$691.58</u>
Department 301001 - Health - Administration Totals								Invoice Transactions	1	<u>\$691.58</u>
Fund 2335 - EARLY HEAD START Totals								Invoice Transactions	1	<u>\$691.58</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 05/11/19 - 06/19/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2351 - Food Service (055)										
Department 301001 - Health - Administration										
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements										
1941 - TREASURER STATE OF OHIO	May19 FSO	2019 Food Service Operation Reimb. to the State, as needed	Edit		06/11/2019	06/11/2019	06/11/2019			28.00
							Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals		Invoice Transactions 1	<u>\$28.00</u>
							Department 301001 - Health - Administration Totals		Invoice Transactions 1	<u>\$28.00</u>
							Fund 2351 - Food Service (055) Totals		Invoice Transactions 1	<u>\$28.00</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 05/11/19 - 06/19/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2353 - Swimming Pool											
Department 301001 - Health - Administration											
Account 734.58 - Supplies Miscellaneous Supplies											
43051 - SYNCB/AMAZON	688754864483	Pool Testing Chemicals	Edit		06/10/2019	06/13/2019	06/13/2019			62.88	
									Account 734.58 - Supplies Miscellaneous Supplies Totals	Invoice Transactions 1	<u>\$62.88</u>
Account 747.14 - Refunds, Claims and Reimbursements Reimbursements											
1941 - TREASURER STATE OF OHIO	May19	2019 Public Swimming	Edit		06/11/2019	06/11/2019	06/11/2019			215.00	
	Pools/Spa	Pools/Spa's Reimb. to State, as needed									
									Account 747.14 - Refunds, Claims and Reimbursements Reimbursements Totals	Invoice Transactions 1	<u>\$215.00</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 2	<u>\$277.88</u>
									Fund 2353 - Swimming Pool Totals	Invoice Transactions 2	<u>\$277.88</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 05/11/19 - 06/19/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 2354 - Solid Waste Disposal License											
Department 307001 - Environmental Health Administration											
Account 734.21 - Supplies Fuels											
38997 - MATHESON TRI-GAS INC	19686837	Propane for Recycling Center, as needed in 2019	Edit		05/10/2019	06/09/2019	06/18/2019			43.95	
								Account 734.21 - Supplies Fuels Totals		Invoice Transactions 1	<u>\$43.95</u>
								Department 307001 - Environmental Health Administration Totals		Invoice Transactions 1	<u>\$43.95</u>
								Fund 2354 - Solid Waste Disposal License Totals		Invoice Transactions 1	<u>\$43.95</u>



Accounts Payable by G/L Distribution Report

G/L Date Range 05/11/19 - 06/19/19

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 4501 - Capital Projects											
Department 301001 - Health - Administration											
Account 734.18 - Supplies Furniture/Fixtures (\$0-\$999.99)											
43051 - SYNCB/AMAZON	943737537953	Standing Desks with monitor arm/mat	Edit		06/10/2019	06/12/2019	06/12/2019			649.95	
905 - INDEPENDENCE BUSINESS SUPPLY	1636208-0	Replacement Chairs for Staff	Edit		06/14/2019	06/18/2019	06/18/2019			4,525.00	
									Account 734.18 - Supplies Furniture/Fixtures (\$0-\$999.99) Totals	Invoice Transactions 2	<u>\$5,174.95</u>
Account 758.43 - Capital Outlay Equipment (\$1000 - \$5000)											
493 - COPECO INC	21AR872249	Sharp MX-C304 Copier/Printer/Scanner	Edit		04/29/2019	06/12/2019	06/12/2019			2,967.00	
									Account 758.43 - Capital Outlay Equipment (\$1000 - \$5000) Totals	Invoice Transactions 1	<u>\$2,967.00</u>
									Department 301001 - Health - Administration Totals	Invoice Transactions 3	<u>\$8,141.95</u>
									Fund 4501 - Capital Projects Totals	Invoice Transactions 3	<u>\$8,141.95</u>
									Grand Totals	Invoice Transactions 112	<u>\$127,756.89</u>

* = Prior Fiscal Year Activity



Public Health
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Canton City Public Health

Board of Health Meeting
Monday, June 24, 2019 @ 12:00pm – Board Room
Miscellaneous Items

1. Director of Environmental Health (R7 or R8) Position Description
2. Sanitarian I (R4) Position Description



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Canton City Health District

Position Description

Canton City Public Health
FINAL

Position Title:	Director of Environmental Health			Position #:	845
Working Title:	Director of Environmental Health			CS Status:	Classified
Division or Unit:	Environmental Health			Reports to:	Health Commissioner
Employment Status:	Full Time	Pay Grade:	R7 or R8*	FLSA Status:	Exempt
Funding Source:	Combination of GRF and special funds. *Pay range dependent on educational qualifications.				

Position Summary: A member of Canton City Public Health senior management team, this position provides leadership, oversight, and program management for the Environmental Health service area. Oversees the research, funding, programming, establishment of existing and new programming in this service area. Participates in the creation and monitoring of the Canton City Public Health strategic plan. Ensures that all operations, budget, and programming in Environmental Health are conducted and monitored in a safe, timely, and efficient manner with a focus on customer and community service.

- Essential Duties and Responsibilities:**
- 65%
 - Oversees all services within assigned service area and identifies needs and opportunities to provide new services. Ensures service area compliance with all applicable department and legal requirements.
 - Initiates corrective and enforcement actions to correct deviations. Directs the day-to-day activities of environmental health staff including training, counseling, evaluating staff performance, and recommending discipline of staff.
 - Assures that all staff are providing excellent customer service.
 - Reviews and approves employee schedules and time off requests; review and approve daily logs, mileage logs, and expense reports.
 - Prepare and monitor budgets (i.e. grant and general revenue budgets) and ensures compliance with department and other funding agency guidelines.
 - Authorizes purchase orders, invoicing, and payments to contractors for services.
 - Provides administrative and fiscal oversight of programs and services within assigned program area.
 - Identifies needs and opportunities to provide new programs or services.
 - Ensures compliance with all applicable rules and statutes.
 - Initiates corrective and enforcement actions for compliance deviations. Assumes responsibility for the development and implementation of needed policies and procedures.
 - 10%
 - Notifies staff of any policy changes.
 - Serves as a member of department senior leadership team.
 - Participates in the creation and execution of the department strategic plan.
 - Participates in department accreditation planning processes and leads service area strategic planning processes.
 - Participates in quality assurance and improvement activities.
 - Conducts assessments of existing programs and services to ensure alignment with department, local, state, and national public health priorities.
 - Monitors local, state, and federal regulatory changes.

- 10%
 - Develops and maintains relationships with community stakeholders, and local and state public health organizations.
 - Engages in networking activities with external public and private sector organizations.
 - Represents department on local, regional, and statewide committees or work groups.
 - Participates in the legislative process as needed. Responds to media requests when requested.

- 5%
 - Analyzes public health trends and makes recommendations to the Health Commissioner.
 - Assists the Health Commissioner in developing long-range staffing and organizational plans to facilitate proactive changes.
 - Develops and delivers recommendations to the Commissioner and Board.
 - Develops and extracts reports from various data sources for delivery to internal and external customers.
 - Gathers and organizes documents to satisfy public records requests or other reporting obligations.

- 3%
 - Collaborates with leaders from other program areas to coordinate unified and effective responses to any public health emergency or investigation.
 - Serves on the department Incident Command System (ICS) team, and assists in identifying necessary emergency response roles and protocols for identified service area staff.
 - Provides appropriate staff preparedness training as needed.

- 2%
 - Performs other duties as assigned.

- Other Duties and Responsibilities:**
- May respond to public health emergencies and situations after normal business hours.
 - Will require travel to in-state and out of state locations for training and meetings.

- Minimum Qualifications:**
- Bachelor's degree in Environmental Health, Sciences, Business Administration, Public Health Administration, or related field. Master's degree preferred. If applicant has an MPH the pay grade will be R8. Applicant will be required to obtain a Masters in Public Health degree or Public Administration degree (or equivalent) within 4 years of hire if not already qualified. Upon successful completion of degree, the pay will be increased to R8.
 - Minimum of five years of public health program administration experience, at least three of which must have been in a leadership capacity.
 - Expert knowledge of public health laws, practices and policies. Strong working knowledge of Ohio Revised Code and demonstrated knowledge of applicable regulatory standards and policies.

- Expert providing excellent customer service, verbal and written communication skills, and presentation skills.
- Excellent interpersonal relationship skills and cultural competence. Strong leadership ability.
- Mathematical aptitude necessary to develop budgets and monitor expenditures.

**Preferred
Qualifications:**

- Strong proficiency with use of PC hardware & basic software (i.e. Microsoft office), email, and office equipment (i.e., copier, fax, scanner, telephone, etc.). Strong proficiency with Microsoft office products. Strong proficiency with internal databases, online data management systems, and data collection methodology.
- Current certification in Incident Command System (ICS) training for courses IS-100, IS-200, IS-300, IS-400, IS-700, IS-800.

**Minimum
Credentials:**

- Maintain valid public health professional license or certification(s) applicable to assigned service area (i.e., Registered Sanitarian).
- Maintain a valid State of Ohio driver's license and vehicle insurance.

Key Competencies: The following Council on Linkages Core Competencies (Adopted June 2014) for this position include All Tier 3 competencies for each of the following domain areas:

- Analytical and Assessment Skills
- Policy Development and Program Planning Skills
- Communication Skills
- Cultural Competency Skills
- Community Dimensions of Practice Skills
- Public Health Sciences Skills
- Financial Planning and Management Skills
- Leadership and Systems Thinking Skills

A copy of the Council on Linkages Core Competencies can be found at the following website and are incorporated by reference.

http://www.cantonhealth.org/pdf/800-019-03-A_Core%20Competencies%20for%20Public%20Health%20Professionals.pdf

Canton City Health District has adopted Organizational Competencies (Policy 800-019-02-A CCHD Competencies) that all employees are expected to achieve, of which all the following Tier 3 competencies for each of the following domains for this position:

- Customer Focus
- Accountability
- Equity, Ethics and Fairness
- Continuous Quality Improvement
- Occupational Health and Safety
- Emergency Preparedness



Position Description

Canton City Public Health
FINAL

http://www.cantonhealth.org/pdf/800-019-02-A_CCHD%20Competencies.pdf

- Work Environment:**
- Performance of duties requires frequent sitting, hearing, and eye/hand/foot coordination. Will include driving of passenger vehicles.
 - Frequent talking is required along with occasional engagement in repetitive motions.
 - Duties will involve representing the department favorability in public settings such as meetings, workgroups, presentations, and as a public spokesperson to the media.
 - Performance of primary duties takes place in a regular office environment with occasional exposure to adverse environmental conditions.
 - Primary duties will include working outdoors with potential exposure to inclement weather, trip hazards, and other environmental exposures.

Approval: This position description was approved by the Board of Health on: **May 21, 2018**

Revision History: Dates of prior approved versions: 2004

Employee Statement:

I hereby acknowledge that I have received a copy of this position description on this date.

Employee Signature

Date

Printed Name



Position Description

Position Title:	Staff Sanitarian I	Position #:	885
Working Title:	Sanitarian in Training (SIT)	CS Status:	Classified
Division or Unit:	Environmental Health	Reports to:	Director of Environmental Health
Employment Status:	Full Time	Pay Grade:	R4
Funding Source:	Various	FLSA Status:	Exempt

Position Summary: An individual of this classification provides consultation, instruction, investigation, inspection, evaluation, field sampling and testing, enforcement, and technical or administrative duties requiring specialized knowledge and skills in the practice of environmental health science. Works closely with other internal divisions and external service providers to prevent the spread of disease, promote health and protect the public from harm. An individual of this classification works under the direction and supervision of the Director of Environmental Health or a sanitarian of a higher classification. Actively participates in organizational quality improvement projects and other workgroups to advance the mission of the department

Essential Duties and Responsibilities:

- 75% Conducts inspections, evaluates compliance with rules and regulations, documents work in various electronic systems in the following areas: food protection, swimming pools, schools, tattoo and body art, solid and infectious waste, and others. Investigation of potential public health problems in the areas of nuisance control, vector control, food safety, swimming pools, housing, air pollution, indoor air quality, lead poisoning control, and other environmental areas. Works with sanitarian of a higher classification to enforce public health laws and rules.
- 20% Works with community and neighborhood groups to identify and mitigate public health hazards in the community. Participates in various community coalitions to advance mission of department. Works in various workgroups and committees in department. Researches public health issues and prepares written recommendations and summaries. Maintains documentation per department policy. Responds to public health emergencies. Maintains skills and training in the practice of environmental health science.
- 5% Other duties as assigned.

Other Duties and Responsibilities:

- Participates in setting department, division, and personal goals and activities.
- Works cooperatively with other divisions as needed.

Minimum Qualifications:

- All candidates must have graduated from an accredited college or university with a Baccalaureate Degree in environmental science, electronics, mathematics, chemistry, physics, biology, physical sciences, public health or related field **AND** have obtained at least forty-five quarter units or thirty semester units of science courses approved by the Ohio Department of Health, Sanitarian Registration.
- A transcript of college grades must be submitted with the application.
- Possess an active Sanitarian in Training (SIT) registration from the Ohio Department of Health.
- Must be computer proficient and able to work efficiently in a heavily computerized PC environment using various Microsoft Office and database applications, including web-based collaboration tools.

Position Description

- Must have a valid Ohio driver's license with good driving record

Preferred Qualifications:

- Certificates in National Incident Management System (NIMS) in the following emergency planning courses: ICS 100, ICS 200, ICS 300, ICS 400, ICS 700, ICS 800.

Minimum Credentials:

The following credentials must be acquired and maintained prior to initial hire:

- Valid Ohio driver's license with good driving record.
- Ohio Sanitarian in Training (SIT) issued by the Ohio Department of Health.

The following credentials must be acquired and maintained after hiring within 12 months:

- Certificates in National Incident Management System (NIMS) emergency planning courses: ICS 100, ICS 200, ICS 300, ICS 400, ICS 700, ICS 800.

The following credentials must be acquired and maintained within 3 years of hiring:

- Ohio Registered Sanitarian (RS) issued by the Ohio Department of Health.

Key Competencies:

The following Council on Linkages Core Competencies (Adopted June 2014) for this position include:

- Analytical and Assessment Skills: 1A1, 1A3, 1A4, 1A11, 1A12, 1A13.
- Policy Development and Program Planning Skills: 2A1, 2A2, 2A3, 2A4, 2A5, 2A6, 2A7, 2A8, 2A9, 2A10, 2A11, 2A12.
- Communication Skills: 3A1, 3A2, 3A3, 3A4, 3A5, 3A6, 3A7, 3A8.
- Cultural Competency Skills: 4A1, 4A2, 4A3, 4A4, 4A5, 4A6, 4A7
- Community Dimensions of Practice Skills: 5A1, 5A2, 5A3, 5A4, 5A5,
- Public Health Sciences Skills: 6A1, 6A2, 6A3, 6A4, 6A6, 6A8, 6A9,
- Financial Planning and Management Skills: 7A1, 7A2, 7A3, 7A5, 7A7, 7A9, 7A10, 7A11, 7A12, 7A13, 7A14
- Leadership and Systems Thinking Skills: 8A1, 8A2, 8A3, 8A4, 8A6, 8A7, 8A8, 8A9

Canton City Health District has adopted Organizational Competencies that all employees are expected to achieve, of which the following are for this position:

- Customer Focus: 1A1, 1A2, 1A3, 1A4, 1A5
- Accountability: 2A1, 2A2, 2A3, 2A4, 2A5, 2A, 2A7, 2A8
- Equity, Ethics and Fairness: 3A1, 3A2, 3A3, 3A4, 3A5
- Continuous Quality Improvement: 4A1, 4A2, 4A3, 4A4, 4A5, 4A6
- Occupational Health and Safety: 5A1, 5A2, 5A3, 5A4, 5A6
- Emergency Preparedness: 6A1, 6A2, 6A3

Position Description

The following Professional Competencies from Technical Competencies Covered in NEHA's Registered Environmental Health Specialist/ Registered Sanitarian Exam (<https://www.cdc.gov/nceh/ehs/corecomp/corecompetencies.htm>)

apply to this position:

- Statutes and Regulations
- Food Protection
- Potable Water
- Wastewater
- Solid and Hazardous Waste
- Hazardous Materials
- Vectors, Pests, and Weeds
- Radiation Protection
- Occupational Safety and Health
- Air Quality and Noise
- Housing
- Institutions and Licensed Establishments
- Swimming Pools and Recreational Facilities
- Disaster Sanitation

Work Environment:

- Daily work environment includes both general office setting (temperature controlled) and field setting (industrial, commercial, residential, and outdoors in inclement weather and temperature extremes). Also includes driving City vehicle to field destinations. All work requires mental focus, organizational skills, ability to meet critical deadlines, and excellent communication skills, both written and verbal.
- Office setting includes sitting for long periods of time and viewing a computer screen for long periods of time; standing or walking for long period of time;
- Must have the ability to perform inspection duties in the field, both outdoors and indoors. Must have the following minimum abilities to perform these inspection duties: lift/hoist 30 lbs. or more; carry field equipment; walk on uneven/unimproved surfaces for long periods of time; climb ladders and stairs; work at substantial heights; and tolerance of extreme outdoor weather conditions.
- This position will require scheduling of duties at night, on weekends, or other non-traditional work hours.
- Scheduling of duties may occur with less than 24 hours' notice.
- Work performed may be subject to challenging interactions with community members.
- Travel will be required to other area offices including Ohio Department of Health, Ohio Department of Agriculture, Ohio Environmental Protection Agency, and other trainings and meetings. Occasional, overnight, and out of state travel may be required.

Approval:

This position description was approved by the Board of Health on:

Revision History:

Dates of prior approved versions: March 2009



Position Description

Employee Statement:

I hereby acknowledge that I have received a copy of this position description on this date.

Employee Signature

Date

Printed Name



Public Health
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Canton City Public Health

Board of Health Meeting
Monday, June 24, 2019 @ 12:00pm – Board Room
Resolutions for Approval

1. 2019-12 Rescind Chapter 257 of the Canton City Health Code – Frozen Desserts (Third Reading)

Resolution 2019-12

A resolution by the Board of Health of the Canton City Health District, rescinding chapter 257 of the Canton City Health Code – Frozen Desserts

WHEREAS Chapter 257 of the Canton City Health Code regulates the manufacture, storage, and sale of frozen dessert products in the City of Canton, and

WHEREAS this regulation was adopted at a time before these products were consistently regulated by the State of Ohio, and

WHEREAS all locations in the City of Canton that manufacture, store, or sale frozen dessert products are now licensed and inspected by our department under the authority of the Ohio Uniform Food Code (Chapter 3717 of the Ohio Revised Code or Chapter 901:3 of the Ohio Administrative Code).

WHEREAS the Board of Health desires to simplify its regulations, decrease duplication, and increase efficiency.

WHEREAS rescinding Chapter 257 of the Canton City Health Code will not adversely affect the health and safety of the citizens of Canton.

NOW THEREFORE BE IT RESOLVED that Chapter 257 – Frozen Desserts of the Canton City Health Code be rescinded.

BE IT FURTHER RESOLVED that this resolution will become effective August 1, 2019 and a summary of this resolution be published in a paper of general circulation in Stark County.

ADOPTED by the Board of Health of the Canton City Health District this 24th day of June, **2019**.

APPROVED:

President
Canton City Board of Health

Secretary
Canton City Board of Health

April 29, 2019

First Reading

First Publication

May 20, 2019

Second Reading

June 24, 2019

Third Reading

Effective Date

Summary Text for Publication

On DATE the Canton City Board of Health passed resolution 2019-12 rescinding Chapter 257 – Frozen Desserts of the Canton City Health Code. Effective date: DATE. For more information contact Canton City Public Health at 330-489-3327.



Public Health
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Canton City Public Health

Board of Health Meeting
Monday, June 24, 2019 @ 12:00pm – Board Room
Division Reports

1. Medical Director – **No report**
2. Nursing/WIC
3. Laboratory
4. OPHI/Surveillance – **No report**
5. THRIVE – **No report**
6. Environmental Health
7. Air Pollution Control
8. Vital Statistics
9. Fiscal
10. Health Commissioner
11. Accreditation Team
12. Quality Improvement and Performance Management – **No report**

Canton City Public Health

May 2019 Report (Meeting 6/24/19)

NURSING DIVISION

Jon Elias, M.D.
Medical Director

Diane Thompson, R.N., M.S.N., DON
Nursing Division

CLINIC SERVICES

	# of Clinics	# Attending	YTD
Immunization Clinic	4	16	141
Tuberculosis (TB) Mantoux	5	8	75
Travel	5	31	132
S.T.I.	9	77	348
C.T.S. Clinic	5	2	11
C.T.S. – # Qualified & Tested		1	7
Field/Outreach Testing		0	3
SWAP	5	256	995**
SWAP Testing		1	12
SWAP Vaccination Clinic	5	2	18
Hepatitis A Outbreak Clinic	0	0	30

**corrected

DENTAL SEALANT PROGRAM

	Students Screened	YTD Screened	Students Sealed	YTD Sealed
Dental Sealants	165	1,367	87	796

HIV TESTING

	Month	YTD	HIV+ Month	HIV+ YTD	Discordant	Discordant YTD
Tests Performed	7	64**	0	1	0	3
Results Given	7	64**	0	1	0	3

**corrected

HIV INFECTION

	HIV (900) Month	AIDS (950) Month	HIV (900) YTD	AIDS (950) YTD
Canton City	1	0	2	2
Stark County*	1	0	4	0

* excludes Canton City Residents

HIV Infection includes all persons infected with HIV and/or symptomatic of HIV related disease. AIDS reports include only those who meet the CDC AIDS definition.

SPECIAL PROGRAMS

	SESSIONS/VISITS/ CONTACTS		# ATTENDING	
	Month	YTD	Month	YTD
Nursing School Students/Physician Affiliations			0	10
STD/HIV Programs (Quest) – Goal 8 programs per year				
Communicable Disease Programs	0	0	0	0
Health Promotions / Fairs (Goodwill Parenting talks)	2	6	24	73
Immunization Action Plan – Maximizing Office Based Immunization Programs (MOBI) – Goal of 10 per grant year July 1 st – June 30 th	0	5		
Immunization Action Plan – Teen Immunization Education Sessions (TIES) – Goal of 8 per grant year July 1 st – June 30 th	0	3		
DIS Interviews and/or Visits	11	50		
Linkage to Care visits	0	7		
PAPI (Prevention Assistance Program Interventions) referrals	0	7		
PAPI (Prevention Assistance Program Interventions) enrollment	0	1		
Bureau for Children with Medical Handicaps (BCMh) and PHN Consultative Service Home Visits/Contacts [Goal – 90% of caseload will be contacted annually July 1st- June 30 th]	5	22		

**WIC Division
Monthly Caseload Report**

Assigned Caseload for Canton WIC FY19: 2,167

Assigned Stark Project Caseload FY19: 5,711

WIC Fiscal Year 2019 October 2018 – September 2019		
	Canton City	Total for Stark Project
October 2018	2,164	5,636
November 2018	2,072	5,453
December 2018	2,014	5,346
January 2019	2,001	5,316
February 2019	1,966	5,229
March 2019	1,983	5,231
April 2019	<i>Caseload Data not available- system error per State WIC</i>	
May 2019	2,123	5,457

Canton City Health Department

May 2019 (Meeting 6/24/2019)

LABORATORY

Program	Tests	Tests Positive	Proficiency Testing	YTD Samples Tested	YTD Samples Positive	Proficiency Testing
WATER:						
Private	171	61	0	606	177	0
Public	46	2	0	182	7	21
Commercial	16	0	0	52	0	0
Other	16	2	0	105	3	0
FOOD SERVICES:						
Frozen Desserts	0	0	0	154	0	0
Other Exams				0	0	0
CLINICAL:						
Gonorrhea-smear	16	2	0	91	12	5
N.G.U.	16	8	0	91	53	0
Gonorrhea-culture	34	0	0	163	2	5
Oxidase Reflex	24	2	0	113	8	0
Culture Gram Stain Reflex	2	2	0	8	8	0
Sugar Confirmation Reflex	2	0	0	8	2	0
Gonorrhea-Gene amp.	59	6	0	291	21	5
Chlamydia-Gene amp.	59	3	0	291	27	5
Syphilis Serology Qualitativ	55	4	0	263	15	5
Syphilis Serology Quantitat	4	4	0	15	15	3
Candida	24	3	0	98	12	2
Gardnerella	24	11	0	98	52	2
Trichomonas	24	5	0	98	15	2
Pregnancy-urine	3	0	0	55	1	0
HIV screen	7	0	0	65	2	0
HIV Insti Confirmatory	0	0	0	2	1	0
Blood Lead	1	0	2	3	0	4
HCV Antibody screening	1	1	0	10	4	0
MISCELLANEOUS:						
Pollen counts	22	22	0	43	43	0
Other Exams	0	0	0	2	1	0
Misc. (insects, etc.)	0	0	0	2	2	0

Canton City Health Department

May 2019 (Meeting 6/24/2019)

Environmental Health

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total	Annual Inspection Goal
Nuisance Cases Opened	134	206	201	207	226								974	N/A
Nuisance Cases Acknowledged	129	205	201	202	225								962	N/A
Nuisance Cases Closed	111	165	130	152	162								720	N/A
Days to Acknowledge	0.45	5.2	0.45	0.95	0.4								0.55	N/A
Days to Close	0.45	4.45	5.7	6.36	5.8								9.25	N/A
Tires Recycled, lbs	7660	23580	37020	29480	77,280								175020	N/A
# of Tires (estimated)	383	1179	1851	1474	3864								8751	N/A
Household Hazardous Waste, lbs	8545	4841	6066	12337	14,819								46608.01	N/A
Household Hazardous Waste Customers	0	0	308	0	0								308	N/A
E-Waste & Misc Metals, lbs	3140	9826	0	9310	11,244								33520	N/A

Scrap Steel, lbs (Sanitation Bin)	5370	8960	13400	11390	13,490							52610	N/A
Commodity Sales	628	1691.2	892.86	1456.3	1,097.93							5766.25	N/A
Animal Bites	17	23	24	27	35							126	N/A
Plan Reviews Received	1	2	3	2	2							10	N/A
Plan Reviews Approved	1	3	0	1	2							7	N/A
Food Inspections	121	339	13	78	95							646	917
Mobile	1	0	1	9	1							12	
Vending Inspections	47	12	0	0	0							59	
Temporary Event Inspections	3	4	19	5	14							45	N/A
Swimming Pools / Spas	0	0	0	0								0	36
Schools	2	3	0	15	14							34	38
Body Art (Tattoos)	1		0	1	0							2	8

NUISANCE UPDATES: Gus is still re-vamping the mosquito control program and writing an SOP. We have separated the Nuisance Dept. and the Recycling Center (RC). Sanitarians will now focus on inspections and allow RC staff to handle the RC by themselves. The RC is streamlining processes and will now serve as more of a transfer station with faster turnaround time from receiving to shipping out.

FOOD UPDATES: Maria Hall and Nejla Shaheen have become ServSafe Food Safety Trainers. We will soon be offering food safety classes to our licensed facility owners. We are working with New Top China Buffet to get them up to code. Next inspection is July 1 with their business attorney and interpreter. If there are any critical food code violations (these have the potential to cause foodborne illness), I will bring them to the July Board Hearing to discuss next steps. The PHEP Position posting closed on June 17. We will be posting a position for a Registered Sanitarian very soon. This will be posted as an open position. Rick Miller is getting plans approved in less than 30 days. Rick Miller is working closely with HOF to ensure food safety during these events.

Plans Received: 5/3 Factory of Terror, 5/23 Fromage Du Monde

Plans Approved: 5/13 Taco Bell, 5/13 Speedway,

UPCOMING EVENTS:

7/5/2019	First Friday
7/12/2019	First Friday
7/18-20/2019	Greek Fest
7/19/2019	First Friday
7/20/2019	Flea Market
7/21/2019	HOF Community Parade
7/26/2019	First Friday
7/26-28/2019	HOF Balloon Fest**
8/1/2019	HOF Funfest / Beer Fest
8/2/2019	First Friday
8/2/2019	HOF Fashion Show
8/2/2019	HOF Gold Jacket Dinner
8/3/2019	HOF Grand Parade
8/4/2019	HOF Roundtable Dinner
8/4/2019	HOF Concert
8/9/2019	HOF Concert
8/17/2019	Flea Market

Canton City Public Health

May 2019 Report (Meeting 06/24/19)

AIR POLLUTION CONTROL

AIR MONITORING:

Summary of Air Monitoring Network

MONITORING TYPE	ATTAINMENT STATUS	MONITORING FREQUENCY	# OF OPERATING MONITORS	MONITORING LOCATION
Ozone	Attainment	Continuous	3	Malone College; Brewster; Alliance
Carbon Monoxide	Attainment	Continuous	1	Canton Health Department
PM2.5	Attainment	3 Intermittent (1 in 3 days) & 1 Continuous	4	Canton Fire Station #8; Canton Health Department
PM2.5 Speciation	n/a (not NAAQS)	Intermittent (1 in 6 days)	2	Canton Fire Station #8
PM10 / Manganese	n/a (special study)	Intermittent (1 in 6 days)	1	Republic Steel
Lead	Undetermined & n/a (special study)	1 Intermittent (1 in 6 days) & 1 special study days	2	Republic Steel
Lead	Undetermined	Intermittent (1 in 6 days)	1	Youtz Leadership School

- Monitoring Network Details:* The PM10 sampler at Republic Steel was taken out of service on 5/31/2019 after sampling from 12/9/2017 to 5/30/2019. Due to high levels of manganese in TSP (Total Suspended Particulate) samples used for lead analysis, the PM10 sampler was set up to determine how much manganese was present in sizes smaller than 10 microns. Since results indicate that levels of manganese less than 10 microns do not represent a health risk, the sampler was removed from service and will be kept in storage in case the need arises for future sampling. Additionally, the PM10 readings were never above 64% of the air quality standard indicating no health risk from PM10 and no need for continued sampling.

Air Pollution Laboratory Report

Air Quality Index (AQI) - Comparison of Monthly Data

AQI Value Ranges Per Category of Air Quality Conditions:

Good = 0-50; Moderate = 51-100; Unhealthy for Sensitive Groups = 101-150; Unhealthy = 151-200

Data Type	May 2015	May 2016	May 2017	May 2018	May 2019
# of AQI Reporting Days	20	21	19	22	22
Highest AQI Value	94	122	71	105	90
# of Days in Good Category	16	15	13	6	10
# of Days in Moderate Category	4	4	6	15	12
# of Days in Unhealthy For Sensitive Groups Category	0	2	0	1	0
# of Days in Unhealthy Category	0	0	0	0	0

Suspended Particulates PM2.5- Comparison of Monthly Averages*
(in micrograms per cubic meter of air)

Primary Standard Limits: Annual Arithmetic Mean = 12; Daily 24-hr Average = 35

**Note: Due to data availability averages are reported for previous month*

Location	April 2015	April 2016	April 2017	April 2018	April 2019
#1 Health Department	8.5	6.7	4.9	6.2	6.0
#15 Fire Station #8	10.1	8.2	6.0	7.1	7.2

SIGNIFICANT COMPLIANCE MONITORING DETAILS:

Please see the APC Compliance Monitoring Activities tables on the next page for the quantities of conducted activities. Below are details of any compliance monitoring activities with significant importance or impact.

- 05/14/19: On 4/12/19, APC was aware the March 2019 lead results from the Republic Steel monitoring site caused the 3-month rolling average for January 2019-March 2019 to exceed the National Ambient Air Quality Standard (NAAQS) for lead. Immediately on the same day, Canton APC, Ohio EPA and Republic Steel started discussions regarding the exceedance and corrective actions to be taken. Republic Steel voluntarily suspended leaded steel production until corrective actions could be planned and implemented. On 4/30/19, Canton APC verified that the corrective actions were completed, which included several work practice changes and water misting cannons in order for Republic Steel to resume leaded steel operations. On 5/14/19, the Ohio EPA Director issued unilateral orders to Republic Steel memorializing the corrective action plan and schedule and ordering them to cease production of leaded steel if another NAAQS exceedance occurs until they have installed a new control system. The orders also continue requirements from previous orders that require Republic Steel to have Canton APC perform ambient monitoring every day leaded steel is produced, conduct stack testing, and conduct investigations when the ambient samples have elevated lead levels. Due to the high priority nature of this NAAQS exceedance, significant staff time has been devoted to the work with Ohio EPA to resolve this matter.
- 05/15/19: Canton APC sent a significant non-compliance notice of violation letter to Firman Mast of FM LLC for conducting large open burning of a manufactured home containing plastic siding, mattresses, insulation, and fabrics located at 13359 Sandusky Dr SW, Sugarcreek Township. This open burning was closer than 1,000 ft from neighboring buildings, which also was a violation. After consultation with Ohio EPA, it was decided to refer this case to Ohio EPA for further enforcement action, which will occur in May 2019.
- 05/21/19: Courtney Grossman, Linda Morckel, Kim Campbell, Jaclyn Hupp and Ron Jones were on site at Title V Facility, Republic Steel, located at 2633 Eight St NE, Canton, to observe a performance stack test conducted to measure the particulate matter and lead exhausted from the baghouse control device which controls emissions from their CBCF Ladle Metallurgy Furnace (LMF). This is a retest of the same test that occurred in December 2018 after a fire occurred in the baghouse requiring extensive repairs. The test results are expected to be received on 6/21/19.
- 05/22-23/19: Ron Jones was on site at Title V Facility, Jewel Acquisition, located at 1500 West Main St, Louisville, for a performance stack test. The facility is an Allegheny Ludlum plant that does pickling and annealing of stainless steel strip. The emissions are particulates from a shot blasting operation as well as NOx and acid mists from acid pickling. The test results are expected to be received on 6/22/19.

APC Compliance Monitoring Activities

May 2019

Activity	Month Totals						CYTD Totals					
	OB	Asb	HPF	NPF	Ot	Total	OB	Asb	HPF	NPF	Ot	Total
<i>INSPECTIONS</i>												
1. Full Compliance Evaluation (FCE) inspections			0	0		0			1	1		2
2. Site Visits conducted (non-complaint)	0		0	1	0	1	2		4	2	0	8
3. Performance tests observed			2	0		2			3	0		3
4. Opacity observations conducted			0	1	0	1			3	2	0	5
5. Anti-tampering inspections					1	1					1	1
<i>COMPLAINTS</i>												
6. Complaints received	26	0	0	3	1	30	73	4	3	6	6	92
7. Complaints investigated	30	0	0	3	1	34	64	4	2	6	6	82
<i>ENFORCEMENT</i>												
8. Warning actions taken	4	0	0	0	0	4	7	0	0	0	0	7
9. General NC enforcement actions taken	10	0	0	0	0	10	26	6	3	3	0	38
10. Significant NC enforcement actions taken	1	0	0	0	0	1	2	0	1	0	1	4
11. GNC Resolved without further action – Local	10	0	0	2	0	12	26	6	3	2	0	37
12. SNC Resolved without further action – Local	0	0	1	0	0	1	0	0	1	0	0	1
13. Enforcement Action Referral to OEPA for SNC	0	0	0	0	0	0	1	0	1	0	1	3
14. Final Enforcement Action Issued by OEPA/AGO	0	0	1	0	0	1	0	1	9	0	0	10

Abbreviations: OB = open burning; Asb = asbestos; HPF = High Priority facility; NPF = Non-high Priority Facility; Ot = Other; NC = Non-compliance, S = Significant, G = General

Activity	Month Totals		CYTD Totals	
<i>ASBESTOS</i>				
15. Demo/Renovation notifications received	5		42	
16. Demo/Renovation inspections performed	0		9	
17. Non-Notifier inspections performed	0		1	
18. Asbestos Landfill inspection performed	0		0	
<i>OPEN BURNING ISSUANCE</i>	Received	Issued	Received	Issued
19. Open Burning Notifications	0	0	5	6
20. Open Burning Permissions	0	0	5	4

SIGNIFICANT OTHER EVENTS:

- 05/30/19: Two new pages were added to the Air Pollution Control portion of the Canton City Public Health Website. The first new page is “Compliance and Enforcement” and the second new page is “Public Records and Notices”. These new pages were added to communicate better the accessibility to the public information regarding compliance and enforcement. This change was implemented in as part of the action plan to Strategic Priority Environmental 2.1.

PERMITTING:

Facility Universe in Stark County (APC Jurisdiction)

	April 2019 End Balance	Facilities shutdown in May 2019	New Facilities in May 2019	Facilities changed type in May 2019	May 2019 End Balance
# of Title V Facilities	19	0	0	0	19
# of FEPTIO Facilities	18	0	0	+1	19
# of NTV Facilities	183	0	0	-1	182
# of PBR Facilities	285	-1	+2	0	286

Summary of Permit Activity for May 2019

	Incoming	Outgoing	
	Applications Received	Draft Issued Permits	Final Issued* Permits
Installation Permits	1	0	4
Renewal Permits	1	0	2
Other Permits	0	0	1
PBRs	0	n/a	0
TOTAL	2	0	7

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

Summary of Permit Goals and Status for CYTD 2019

Includes progress toward Strategic Plan goal

	CYTD Final Issued* Permits	DAPC Yearly Issuance Goals
FEPTIO-Renewal (backlogged)~	1	6
NTVPTIO-Renewal (backlogged)~	2	7

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

~Only includes Backlogged permits, which means older than 6 months for FEPTIO/NTVPTIO-Renewals

	Processing complete; waiting for CO to issue	CYTD TVPTO Issuance Details				DAPC Yearly Issuance Goal
		Draft	PPP	PP	Final*	
TVPTO-Renewal~	0	0	0	0	1	4

*Value of both final issued permits and canceled permits (permits no longer needed) combined.

~Only includes Backlogged permits, which means older than 18 months for TVPTO-Renewals

	CYTD permits issued final*	CYTD permits issued on time	% of permits issued on time	Goal
% of Installation Permits issued final within 180 days	7	7	100%	100%
% of Admin Mod Permits issued final within 180 days	1	1	100%	100%

*Value of both final issued permits and canceled permits (permits no longer needed) combined. This value does not include permits that were already older than 180 days as of 01/01/2019.

- Permit Issuance Goals Status:* NTV backlogged renewal permit for U.S. Castings was issued final in May. A NTV renewal permit for Volcanic Heater was also issued final in May, which was included in our backlog permit goals since it was anticipated to be backlogged prior to issuance when the goals were developed in January. However, the permit was issued before it became older than 180 days and backlogged which was a great accomplishment. Several installation permits were issued, which are the highest priority for processing, so staff have been focused on those. Staff are also working on the remaining 3 Title V renewal permits, which will take several more months before they are ready for draft issuance. As for the remaining NTV and FEPTIO backlogged renewal permits, these were a lower priority for staff to complete but some progress has been made. Supervisor permit reviews will need to be prioritized for completion by the end of June to maintain our performance.

Canton City Public Health

May Report 2019 (Meeting 6/24/2019)

VITAL STATISTICS

Certificates Issued	MAY 2019	2019 YTD	2018 YTD
Death Certificates Issued	543	2,807	2,947
Birth Certificates Issued	855	4,555	3,909

*Births Total Residents & Nonresidents	MAY 2019	2019 YTD	2019 YTD
Births	73	1,475	
Unmarried Parent Births	37	719	49%
Births to Mothers aged 14 and under	-	2	0%
Births to Mothers aged 15 - 17	1	37	3%
Births to Mothers aged 18 - 19	4	77	5%
Births to Mothers aged 20 - 24	26	351	24%
Births to Mothers aged 25 - 29	19	479	32%
Births to Mothers aged 30 - 34	16	356	24%
Births to Mothers aged 35 - 39	6	143	10%
Births to Mothers aged 40 - 44	1	29	2%
Births to Mothers aged 45 and over	-	1	0

Deaths in Canton City	MAY 2019	2019 YTD	YTD Male	YTD Female
Total	220	1,512	49%	#VALUE!
Deaths aged less than 1 day	1	7	100%	0%
Deaths aged less than 1 year	-	2	100%	0%
Deaths aged 1 - 3	-	2	100%	0%
Deaths aged 4 - 9	-	-	0%	0%
Deaths aged 10 - 19	1	7	71%	29%
Deaths aged 20 - 29	4	18	78%	22%
Deaths aged 30 - 39	10	44	59%	41%
Deaths aged 40 - 49	5	57	63%	37%
Deaths aged 50 - 59	17	147	53%	47%
Deaths aged 60 - 69	43	321	50%	50%
Deaths aged 70 - 79	43	351	49%	51%
Deaths aged 80 and over	94	554	42%	58%

Based on the number of births and deaths registered for the month of May 2019.

City of Canton
Statement Of Cash Position

Report Date: 05/31/2019

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
Fund Category: 1 - Governmental Funds								
Fund Type: 12 - Special Revenue Funds								
2312 - V.D. - I03 Gonorrhea (VD)	\$145,411.52	\$1,785.90	\$19,123.56	\$1,623.94	\$13,241.09	\$151,293.99	\$2,005.95	\$149,288.04
2313 - Local Health Dept Prev Support	\$231,946.87	\$0.00	\$14,340.23	\$14,877.59	\$32,137.47	\$214,149.63	\$10,846.97	\$203,302.66
2314 - Family Health (476)	\$203,756.23	\$38,461.49	\$866,540.12	\$47,242.14	\$570,763.44	\$499,532.91	\$108,580.22	\$390,952.69
2315 - HTLV Antibody (Aids)	\$3,635.85	\$0.00	\$0.00	\$0.00	\$62.54	\$3,573.31	\$774.00	\$2,799.31
2316 - WIC Supplemental Health - FY 77	\$377,808.98	\$57,829.67	\$464,088.42	\$148,791.53	\$485,643.95	\$356,253.45	\$117,036.81	\$239,216.64
2317 - Local Health Assess & Accred Fnd	\$3,466.30	\$0.00	\$0.00	\$0.00	\$0.00	\$3,466.30	\$0.00	\$3,466.30
2318 - Local Aids Prevention	\$333,233.96	\$12,356.80	\$139,769.91	\$12,402.18	\$71,558.93	\$401,444.94	\$12,674.94	\$388,770.00
2319 - Early Intervention Services	\$0.00	\$5,026.84	\$23,288.82	\$7,303.80	\$12,829.63	\$10,459.19	\$2,278.91	\$8,180.28
2320 - Nursing Clinic Activity Fund	\$430,798.18	\$9,350.78	\$86,853.85	\$10,048.40	\$36,500.12	\$481,151.91	\$21,076.59	\$460,075.32
2321 - Immunization Action Grant	\$72,487.15	\$11,904.00	\$59,147.00	\$7,948.02	\$53,270.12	\$78,364.03	\$5,722.00	\$72,642.03
2322 - Dental Sealant 132T Grant	\$98,319.38	\$5,258.00	\$31,154.00	\$7,658.00	\$41,303.20	\$88,170.18	\$17,037.82	\$71,132.36
2323 - Personal Responsibility Ed Pr Fd	\$86,655.38	\$43,500.00	\$72,500.00	\$8,489.67	\$49,480.54	\$109,674.84	\$456.47	\$109,218.37
2324 - STD Seroprevalence Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2325 - Ohio Early Start	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2326 - Healthy Start	\$6,234.31	\$0.00	\$0.00	\$0.00	\$0.00	\$6,234.31	\$0.00	\$6,234.31
2327 - Lead Assessment Fund	\$24,295.75	\$262.25	\$805.25	\$28.00	\$128.00	\$24,973.00	\$922.00	\$24,051.00
2328 - Public Health Infrastructure	\$55,545.17	\$41,118.86	\$61,170.75	\$5,312.10	\$29,123.97	\$87,591.95	\$131.70	\$87,460.25
2329 - Smoke Free Ohio	\$22,146.25	\$375.00	\$1,125.00	\$0.00	\$0.00	\$23,271.25	\$0.00	\$23,271.25
2331 - Air Pollution (134)	\$580,267.30	\$18,585.09	\$451,670.47	\$62,403.47	\$294,239.48	\$737,698.29	\$64,899.16	\$672,799.13
2332 - Air Pollution (I35)	\$42,030.66	\$0.00	\$13,016.00	\$0.00	\$0.00	\$55,046.66	\$0.00	\$55,046.66
2335 - EARLY HEAD START	\$16,375.78	\$2,057.63	\$5,772.25	\$530.47	\$2,929.51	\$19,218.52	\$820.92	\$18,397.60
2351 - Food Service (055)	\$171,286.61	\$2,427.50	\$251,399.77	\$12,337.39	\$87,156.34	\$335,530.04	\$1,310.00	\$334,220.04
2352 - Private Water Supply	\$336.50	\$0.00	\$0.00	\$0.00	\$0.00	\$336.50	\$0.00	\$336.50
2353 - Swimming Pool	\$34,819.74	\$615.00	\$5,305.00	\$1,050.00	\$1,934.67	\$38,190.07	\$350.00	\$37,840.07
2354 - Solid Waste Disposal License	\$178,086.53	\$1,097.93	\$60,454.20	\$6,807.02	\$37,936.25	\$200,604.48	\$1,912.10	\$198,692.38
2355 - Infectious Waste								

City of Canton
Statement Of Cash Position

Report Date: 05/31/2019

Fund	Beginning Balance	M-T-D Revenues	Y-T-D Revenues	M-T-D Expenses	Y-T-D Expenses	Unexpended Balance	Outstanding Encumbrances	Ending Balance
Registration	\$415.33	\$0.00	\$0.00	\$0.00	\$0.00	\$415.33	\$0.00	\$415.33
2356 - Tattoo Parlors	\$17,229.28	\$0.00	\$840.00	\$0.00	\$0.00	\$18,069.28	\$0.00	\$18,069.28
Fund Type 12 - Special Revenue Funds Subtotal:	\$3,136,589.01	\$252,012.74	\$2,628,364.60	\$354,853.72	\$1,820,239.25	\$3,944,714.36	\$368,836.56	\$3,575,877.80
Fund Category 1 - Governmental Funds Subtotal:	\$3,136,589.01	\$252,012.74	\$2,628,364.60	\$354,853.72	\$1,820,239.25	\$3,944,714.36	\$368,836.56	\$3,575,877.80
Grand Total:	\$3,136,589.01	\$252,012.74	\$2,628,364.60	\$354,853.72	\$1,820,239.25	\$3,944,714.36	\$368,836.56	\$3,575,877.80

City of Canton
Budget by Fund Category Report

05/31/2019

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
1 - Governmental Funds									
Revenue									
52 - Licenses and permits	\$286,600.00	\$0.00	\$286,600.00	\$3,042.50	\$0.00	\$258,844.77	\$27,755.23	90%	\$306,292.96
53 - Intergovernmental revenue	\$3,751,670.00	\$0.00	\$3,751,670.00	\$225,017.19	\$0.00	\$2,079,317.56	\$1,672,352.44	55%	\$4,016,472.78
54 - Charges for services	\$354,500.00	\$0.00	\$354,500.00	\$23,953.05	\$0.00	\$234,852.48	\$119,647.52	66%	\$277,318.71
56 - Other misc revenue	\$1,300.00	\$0.00	\$1,300.00	\$0.00	\$0.00	\$40,349.79	(\$39,049.79)	3,104%	\$9,888.89
83 - Transfer in - from other fund	\$40,000.00	\$15,000.00	\$55,000.00	\$0.00	\$0.00	\$15,000.00	\$40,000.00	27%	\$0.00
84 - Advance in - from other fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Revenue Totals	\$4,434,070.00	\$15,000.00	\$4,449,070.00	\$252,012.74	\$0.00	\$2,628,364.60	\$1,820,705.40	59%	\$4,609,973.34
Expense									
61 - Salary and benefits	\$2,014,246.00	\$3,500.00	\$2,017,746.00	\$141,147.26	\$0.00	\$759,069.82	\$1,258,676.18	38%	\$1,780,560.48
62 - Payroll fringes	\$845,965.00	\$6,500.00	\$852,465.00	\$32,238.29	\$0.00	\$176,624.60	\$675,840.40	21%	\$820,940.13
70 - Services	\$1,456,294.00	\$115,683.98	\$1,571,977.98	\$148,886.60	\$265,749.91	\$751,031.70	\$555,196.37	65%	\$3,604,024.35
71 - Utilities	\$9,075.00	\$7,150.75	\$16,225.75	\$534.91	\$10,898.64	\$3,095.46	\$2,231.65	86%	\$6,112.10
73 - Supplies	\$243,666.00	\$57,939.17	\$301,605.17	\$24,140.55	\$59,303.02	\$89,460.43	\$152,841.72	49%	\$165,439.89
74 - Refunds, claims and reimbursements	\$17,787.00	\$172.46	\$17,959.46	\$1,218.00	\$1,719.43	\$12,199.03	\$4,041.00	77%	\$16,911.33
75 - Capital Outlay	\$21,200.00	(\$2,222.72)	\$18,977.28	\$5,327.28	\$11,965.65	\$5,327.28	\$1,684.35	91%	\$11,546.57
77 - Other	\$60,081.00	\$5,038.90	\$65,119.90	\$1,360.83	\$19,199.91	\$23,430.93	\$22,489.06	65%	\$57,446.74
81 - Transfer out - due to other fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Revenue Totals:	\$4,434,070.00	\$15,000.00	\$4,449,070.00	\$252,012.74	\$0.00	\$2,628,364.60	\$1,820,705.40	59%	\$4,609,973.34
Expenditure Totals:	\$4,668,314.00	\$193,762.54	\$4,862,076.54	\$354,853.72	\$368,836.56	\$1,820,239.25	\$2,673,000.73	45%	\$6,462,981.59
1 - Governmental Funds Net Totals:	(\$234,244.00)	(\$178,762.54)	(\$413,006.54)	(\$102,840.98)	(\$368,836.56)	\$808,125.35	(\$852,295.33)		(\$1,853,008.25)
Revenue Grand Totals:	\$4,434,070.00	\$15,000.00	\$4,449,070.00	\$252,012.74	\$0.00	\$2,628,364.60	\$1,820,705.40	59%	\$4,609,973.34
Expenditure Grand Totals:	\$4,668,314.00	\$193,762.54	\$4,862,076.54	\$354,853.72	\$368,836.56	\$1,820,239.25	\$2,673,000.73	45%	\$6,462,981.59
Grand Totals:	(\$234,244.00)	(\$178,762.54)	(\$413,006.54)	(\$102,840.98)	(\$368,836.56)	\$808,125.35	(\$852,295.33)		(\$1,853,008.25)



Budget by Account Classification Report

Through 05/31/19
 Prior Fiscal Year Activity Included
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1001 - General Operating									
REVENUE									
Licenses and permits	.00	.00	.00	.00	.00	.00	.00	+++	.00
Intergovernmental revenue	19,400.00	.00	19,400.00	.00	.00	.00	19,400.00	0	24,967.14
Charges for services	447,100.00	.00	447,100.00	39,454.45	.00	198,280.55	248,819.45	44	445,594.70
Fines and forfeitures	.00	.00	.00	24.00	.00	24.00	(24.00)	+++	50.00
Other misc revenue	500.00	.00	500.00	.00	.00	164.07	335.93	33	6,565.51
REVENUE TOTALS	\$467,000.00	\$0.00	\$467,000.00	\$39,478.45	\$0.00	\$198,468.62	\$268,531.38	42%	\$477,177.35
EXPENSE									
Salary and benefits	1,027,309.00	.00	1,027,309.00	73,229.72	.00	400,256.59	627,052.41	39	933,007.96
Payroll fringes	435,616.00	.00	435,616.00	16,681.68	.00	91,731.66	343,884.34	21	442,859.75
Services	113,765.00	13,870.98	127,635.98	19,600.24	55,882.50	49,078.61	22,674.87	82	104,372.07
Utilities	44,714.00	3,199.81	47,913.81	2,180.08	33,134.59	14,365.22	414.00	99	38,086.37
Inter-departmental charges	2,009.00	.00	2,009.00	.00	.00	2,009.00	.00	100	2,009.00
Supplies	68,590.00	2,353.75	70,943.75	1,958.67	25,042.54	12,987.85	32,913.36	54	60,781.60
Refunds, claims and reimbursements	266,000.00	(14,057.50)	251,942.50	.00	2,865.00	150,083.18	98,994.32	61	214,291.02
Capital Outlay	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	6,295.44
Other	13,268.00	53.33	13,321.33	1,675.33	1,985.99	4,453.25	6,882.09	48	9,475.43
Advance out - due to other fund	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	.00
EXPENSE TOTALS	\$2,006,271.00	\$5,420.37	\$2,011,691.37	\$115,325.72	\$118,910.62	\$724,965.36	\$1,167,815.39	42%	\$1,811,178.64
Fund 1001 - General Operating Totals									
REVENUE TOTALS	467,000.00	.00	467,000.00	39,478.45	.00	198,468.62	268,531.38	42%	477,177.35
EXPENSE TOTALS	2,006,271.00	5,420.37	2,011,691.37	115,325.72	118,910.62	724,965.36	1,167,815.39	42%	1,811,178.64
Fund 1001 - General Operating Totals	(\$1,539,271.00)	(\$5,420.37)	(\$1,544,691.37)	(\$75,847.27)	(\$118,910.62)	(\$526,496.74)	(\$899,284.01)		(\$1,334,001.29)
Grand Totals									
REVENUE TOTALS	467,000.00	.00	467,000.00	39,478.45	.00	198,468.62	268,531.38	42%	477,177.35
EXPENSE TOTALS	2,006,271.00	5,420.37	2,011,691.37	115,325.72	118,910.62	724,965.36	1,167,815.39	42%	1,811,178.64
Grand Totals	(\$1,539,271.00)	(\$5,420.37)	(\$1,544,691.37)	(\$75,847.27)	(\$118,910.62)	(\$526,496.74)	(\$899,284.01)		(\$1,334,001.29)



May 2019 Travel

Travel (NO expenses)

Name	Meeting description	Location	Date of meeting
Campbell, Kim	TSO (Technical Services Organization) Meeting	Groveport	05/30/2019
Gibbs, Pamela	ODH Combined Community Planning Group	Columbus	05/08/2019
Grossman, Courtney	TSO (Technical Services Organization) Meeting	Groveport	05/30/2019
Hupp, Jaclyn	Asbestos Workgroup Meeting	Columbus	05/01/2019
Lorkowski, Stacy	PrEP Navigation Training	Columbus	05/29/2019
Masters, Colton	NEOEHA Meeting	Twinsburg	05/14/2019
Masters, Colton	OEHA State Meeting	Columbus	05/16/2019
McCartney, David	Combined Community Planning Group	Columbus	05/08/2019
McConnell, Patty	Regional PHEP Planners Meeting	Rootstown	05/23/2019
Morckel, Linda	TSO (Technical Services Organization) Meeting	Groveport	05/30/2019

Travel (WITH expenses)

Name	Meeting description	Location	Date of meeting	Fund and account
Adams, James	Ohio Spring Combined Public Health Conference	Columbus	05/13-05/15/2019	1001 301001 77220/77240
Henning, Christina	Aeroallergen Course	New Orleans, L	05/29-06/03/2019	1001 304001 77240
McCartney, David	PrEP Navigation	Columbus	05/23-05/24/2019	2319 301001 77240
Roach, Laura	Ohio WIC Program: Spring 2019 Director's Meeting	Grove City	05/01-05/02/2019	2316 301001 77240
Roach, Laura	National WIC Association in Ohio Convenings	Cleveland	05/06/2019	2316 301001 77240